

RISK ASSESSMENT-CONFERENCE 2009

| | The Risk What can happen and how it can happen | The consequences of an event happening (before mitigation) | | Risk Treatment | The consequences of an event happening (after risk treatment) | | Level of Risk | Risk Controller Contact Details | Risk Control been completed |
|----|--|--|------------|---|---|------------|---------------|---------------------------------|-----------------------------|
| | | Consequences | Likelihood | | Consequences | Likelihood | | | |
| | OH&S | | | | | | | | |
| 1 | Injuries caused by evacuation of venue | Moderate | Rare | owner (OAC) of venue has evacuation plan in place | Minor | Rare | Low | OAC | Completed |
| 2 | Emergency service attendance required (Police, Ambulance, Fire) | Moderate | Rare | St John Ambulance in attendance OAC to inform police of use of firearms on property Clear access routes maintained | Minor | Rare | Low | Committee | Pending |
| | | | | | | | | Committee & OAC | Completed |
| | | | | | | | | OAC | Completed |
| 3 | Fire-minor | Minor | Rare | On site fire extinguishers maintained to relevant regulations and standards | Insignificant | Unlikely | Low | OAC | Completed |
| 5 | Medical care not available-minor injury | Minor | Possible | St Johns Ambulance in attendance | Insignificant | Possible | Low | Committee | Pending |
| 6 | Medical care not available-major injury | Major | Unlikely | St John Ambulance in attendance | Moderate | Unlikely | Moderate | Committee | Pending |
| 9 | Crowd control required | Major | Unlikely | Combat marshals, archery marshals and committee members on site during events. Staff assigned security roles | Moderate | Rare | Moderate | Committee | Completed |
| | | | | | | | | Committee | Completed |
| | | | | | | | | Committee | Completed |
| 10 | Problems at entry or exit | Moderate | Possible | Registration desk advising site considerations on entry | Moderate | Rare | Moderate | Committee | Completed |
| 11 | Electric Shock | Moderate | Possible | All electrical services to be installed by qualified electricians and independently checked | Moderate | Rare | Moderate | OAC | Completed |
| 12 | Trip and similar Hazards | Moderate | Possible | Safety check list completed prior to event Public entrance areas to be kept clear at all times marques and seating secured in place to safety standard Site checked prior to event and Committee | Moderate | Unlikely | Moderate | OAC + Committee | Pending |
| | | | | | | | | OAC | Pending |
| | | | | | | | | Committee | Pending |
| | | | | | | | | Committee | Pending |
| 13 | Communications System Failure | Minor | Unlikely | Multiple mobile phones available | Minor | Rare | Low | Committee | Pending |

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| 14 | Occupational Health & Safety related injury | Moderate-Major | Possible | OH&S guidelines for Entertainment Industry followed as applicable (as developed by the Australian Entertainment Industry Association & the Media Alliance) Documented procedures in place for all activities All regulations in regard to service of alcohol adhered to | Moderate-Major | Unlikely | Moderate-Significant | Performers Committee Routiers | Pending Completed Completed |
| | Noise Disturbance | Minor | Possible | All broadcasting is within venue vicinity Event times within regulatory requirements | Minor | Unlikely | Low | Committee Committee | Pending Pending |
| 15 | Damage to existing underground services | Moderate | Possible | surface location clarified with site owner prior to erection of structures Structures to be placed in consultation with venue staff | Minor Moderate | Rare Rare | Low Moderate | Committee Committee | Completed Completed |
| 16 | Barriers and fences inadequate to restrain patrons | Moderate | Possible | External crowd barriers in place and checked before event when required | Moderate | Unlikely | Moderate | Committee | Pending |
| 17 | Public Health Risks | | | | | | | | |
| | * Infection spread through unhygienic toilet facilities | Moderate | Possible | Adequate toilet facilities available - Toilets checked once daily | | | | Committee + OAC | Pending |
| | * Infection from waste | Moderate | Possible | Waste products cleared once daily | | | | Committee + OAC | Pending |
| | Food Allergies- Nuts | Major | Unlikely | OAC has issued a blanket ban on all nut products | Major | unlikely | Low | OAC | Completed |
| | * Infection from contaminated food | Moderate | Possible | Food handling meets regulatory requirements | Moderate | Unlikely | Moderate | OAC | Pending |
| | Water borne diseases or infection | Moderate | Possible | All non potable water on site is identified and clearly labelled | Moderate | Rare | Moderate | Committee | Pending |
| | Snake bite | Moderate | Possible | Inform all attendees that there is a risk of snake encounter in the area | Moderate | Rare | Moderate | Committee | Pending |
| | | | | St John's Ambulance in attendance | Moderate | Moderate | Low | Committee | Pending |

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| | Drowning | Moderate | Possible | Inform parents that they must watch there children around the river. | Moderate | Possible | Moderate | Committee + Parents | Pending |
| | Waste Management Problems - excessive odour for attendees or nearby residents | | | attendees that are not able to swim are not to participate in water activities | Moderate | Possible | Moderate | Committee | Pending |
| | | Moderate | Possible | Wheelie bins for rubbish disposal | Minor | Unlikely | Low | OAC | |
| 18 | Damage to venue location infrastructure during bump in/out | | | Site Management has agreed to collect rubbish once a day | Minor | Possible | Low | OAC | Pending |
| | | Moderate | Possible | Incoming site inspection | Minor | Possible | Moderate | Committee | Pending |
| 19 | | Moderate | Possible | Safe vehicle route established prior to entry and exit points | Minor | Possible | Moderate | Committee | Pending |
| | | Moderate | Possible | Barriers to be erected around damage sensitive elements eg fighting areas etc | Minor | Possible | Moderate | Committee | Pending |
| | | Moderate | Possible | No public car parking allowed except in designated areas | Minor | Possible | Moderate | Committee | Pending |
| | | Moderate | Possible | Incident reporting procedure established | Minor | Possible | Moderate | Committee | Completed |
| 20 | Wet weather | Moderate | Unlikely | Adequate cover provided = Marque, tavern, hall | Minor | Very Unlikely | Low | Committee | Pending |
| 21 | Rain | Major | Possible | Attendees informed that the event will go ahead rain, hail or sunshine | Minor | unlikely | Low | Committee | Completed |
| 22 | Natural Disasters - venue inaccessible due to flood or fire | Major | Unlikely | Event cancelled by OAC | Major | unlikely | Low | OAC | Pending |

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